

Sugar Creek Administrative Board Minutes
Special Administrative Meeting for
Thursday January 20th, 2022
(Prepared by Dave Anderson in absence of
recording secretary Jean Paprocki)

Meeting held via audio conferencing as permitted by the Gubernatorial Disaster Proclamation in response to Covid-19, exempting the requirement of the Open Meetings Act for the physical presence of Commissioners at the meeting and permitting commissioner attendance by video, audio or telephone.

Mr. Gola called the meeting to order on Thursday January 20th, 6:05 p.m. and roll was called

Present: Greg Gola, Brian McDermott, Charlie Van Slyke, Meghan Scarsella, Kevin Kost, Joe Colmone

Also Present: Dave Anderson - Manager, Kevin Goss – Superintendent

Absent: Gary Schiefer

Additions and/or corrections to Agenda: None

Public Participation: None

Old Business: None

New Business:

Mr. McDermott began by stating the purpose of the special meeting was to cover three separate topics. Provide updates on the Sugar Creek Restoration Project, status on sale of the house located at 440 E. Van Buren (next to golf course) as well as new information on the budgeted lease of a new fairway mower. All projects requiring timely approval by the Administrative Board in order to be presented to the respective parent boards (Village of Villa Park, and Elmhurst Park District) by the following Monday, January 24th.

Sugar Creek Restoration Project Update

Brian McDermott began with a brief reminder that the project began dating back to 2018 where we solicited and received engineering plans for the project while beginning the process of applying for funding from grants. Sugar Creek entered into a professional services agreement with Living Waters consultants for the project.

On September 25th, 2021, Sugar Creek was notified by the Illinois Environmental Protection Agency that funding for the restoration project would be approved in the form of a grant in the amount of \$612,515 – about 50% of the estimated total project amount. The Grant period is from 11/1/2021 through 10/31/2023. Additional separate funding in the amount of \$60,000 became available in 2022 from the DuPage County as part of their storm water management plan. This requires an Intergovernmental Agreement between DuPage County, Village of Villa Park and the Elmhurst Park District.

The initial total project is estimated at around \$1.225 million which will be funded at just over 50% from grants (\$672,515) and the other 50% (\$552,485) to be divided three ways between Sugar Creek Golf Course, The Village of Villa Park and the Elmhurst Park district (about \$184,000 each).

Sugar Creek has cash reserves from operating surpluses from 2020 and 2021 to fund their portion of the \$184,000. The remaining portions of \$184,000 should be funded from each the Village and the Park District. The entire project cost of \$1,225 million must be funded upfront until the completion of the project at which point the \$612,000 grant will be paid out. As a result, the Elmhurst Park District will pay the other 50% portion (\$672,000) up front from their cash and reserves and will be reimbursed from the grant money upon project completion.

The plan is to begin construction October/November of 2022 and to complete the project by March 2023. The committee was asked to make a recommendation to the parent boards of Villa Park and Park District to accept the Intergovernmental Agreement grant, accept the IEPA grant, and to sign the professional services agreement with Living Waters Consultants to oversee construction management.

The motion to recommend completion of the project came from Joe Colmone with a second by Charlie Van Slyke. Upon roll call, all committee members voted yes.

House/Property Sale 440 E. Van Buren

Greg Gola mentioned that the Village of Villa Park board has agreed to proceed with the sale of the house for 100% of proceeds to be used for maintenance equipment replacement. The tenant has moved out of the house and left quite a cleanup along with a five foot pet snake. Sugar Creek staff will clean up and find a home for the reptile. Overall the aged and outdated home is in much need of repair and Mr. Van Slyke recommended that the contract for sale of the house should have a clause stating the home conditions are "As Is".

New Fairway Mower Update

Brain McDermott explained that staff recommends utilizing Omnia Partners for procurement of the fairway mower. Government agencies nationwide use them for the purposes of conducting competitive sealed bids and awarding contracts. The acquisition of the mower is recommended to be completed through Toro, with our local dealer being Reinders, Inc. of Mundelein, IL.

As a reminder, funds for the mower in the amount of \$52,000 were budgeted for 2022 and were planned to be utilized from proceeds from the sale of the property at 440 E. Van Buren. Since the house sale is still in progress and the mower will be needed for early spring, staff recommends acquiring the mower via a 3-year lease through Huntington Bank. Surplus revenues available from 2021 can be used on the first year lease payment if necessary, pending successful sale of the house. The three annual lease payments for the mower total just over \$18,175, totaling \$54,500 for three year installment plan.

The motion to recommend the purchase of the fairway mower in a 3-year lease plan was made by Kevin Kost with a 2nd by Meaghan Scarsella. A roll call vote was made with all members voting yes.

As the meeting came to a close, Charlie Van Slyke mentioned that this is a "watershed moment" for Sugar Creek Golf Course and the Administrative Board and staff. Congratulation to all!

A motion to adjourn was made by Charlie Van Slyke with a 2nd by Kevin Kost.