

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

MARCH 23, 2021

Mr. McDermott called the meeting at 6:04 P.M. Before the roll was called, **Mr. McDermott** explained that the Board had the official ability to have this virtual meeting because of the gubernatorial disaster proclamation due to the Coronavirus 19.

PRESENT: Joe Colmone, Greg Gola, Brian McDermott, Christine Murphy, Tim Sheehan and Charlie Van Slyke, *Gary Schiefer*

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent with Dave Anderson the Recording Secretary

APPROVAL OF MINUTES FOR NOVEMBER 24, 2020.

A motion to approve the minutes was made by **Charlie Van Slyke** and seconded by **Tim Sheehan**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

The public was invited to join but would have to email that request prior to the meeting, and no requests were received.

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Dave began with the year end results for 2020. The monthly rounds were close to the prior two years with 25,300 total rounds even with the course closed all of April and only at 25% play in May. The greens fees and revenues were up \$125,000 due to an increase in fees. 2021 has shown a little activity with \$12,000 in revenues from greens fees and cart rentals through March 21. The driving range has revenues of \$3200 and just opened on Saturday, March 20. No banquets have taken place but will be opening with a 50-person maximum. Jr. Golf Camp will open this summer with about 250 participants. The full registration revenue of \$89,000 which equals approximately 250 participants was rolled over from last year when the camp was cancelled due to COVID19. Several of these registrants have dropped this year but new requests have been received. The details are still being discussed. Meanwhile, deep cleaning had to be done in the clubhouse as issues arose from nonuse with the ice and soda machines and the hoses on the draft beer lines. The rental house had some baseboard heating problems with pipes needing to be updated and replaced. There is a new job description for employees so the job can remain fluid according to the needs of the golf course.

SUPERINTENDENT'S REPORT:

The winter months were extremely busy with December and January fairly warm with little snowfall which allowed for a lot of tree work to be completed. Ten large trees were removed while many of the willows were saved by removing dead branches. Because of the cold temperatures and snow in February, much time was spent working on equipment. March was 6.6° warmer than average with golfers on the course so more time was allotted to keeping the course clean.

Two important projects were introduced last season, and the first was the replacement of the well pump which was started on December 28 when the ground was frozen enough to withstand the weight of the equipment. The old well was removed but we will have to wait for the ground to be firm enough to put in the new well. Hopefully the dry weather and warm temperatures in early summer will firm up the ground to enable the new well to be installed. The second project was the removal of the underground storage tank. After getting several quotes from different contractors, a bid was accepted for \$9,800. The work was then started on March 10 with the fire marshal, IEPA consultant and contractor present. The tank was successfully removed, but the ground was contaminated. Soil samples were then sent to the EPA and the above ground storage tank cannot be placed until the remediation and removal of the contaminated soil is complete. The complete clean-up is predicted to cost \$20,000 to \$25,000, but the state of Illinois has a special Illinois Insurance Fund that covers contamination with a deductible of \$5,000. We had budgeted \$30,000 for the removal and replacement of new tanks, but the paperwork can be complex and cannot be started until NFR-No further remediation. Therefore, the reimbursement probably won't arrive until next year. Meanwhile, Kevin will have to use temporary tanks in the interim which will require additional labor and time. The third issue is the equipment with three pieces of equipment which are now in working condition, but it is questionable about whether these machines are capable of lasting throughout the season.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through December. **Brian McDermott** began by mentioning that the audit is in the process of being completed and will probably be presented in May or June. He then reiterated that the revenues were impacted by the loss of the Jr. Golf program, and sales of beer, wine and food with revenues \$111,000 less than last year and \$184,000 less than budgeted. Expenditures were kept to a minimum with wages \$60,000 under budget and savings both in utilities and supplies. The motion to accept the December Income Statement was made by **Joe Colmone** and seconded by **Tim Sheehan**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, April 27 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made and all were in favor. The meeting was adjourned at 6:59 p.m.

Respectfully submitted,