

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

MAY 25, 2021

Mr. Gola called the meeting at 6:04 P.M.

PRESENT: Joe Colmone, Greg Gola, Kevin Kost, Brian McDermott, Meghan Scarsella,
Gary Schiefer, and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent with Dave
Anderson the Recording Secretary

INTRODUCTION OF NEW MEMBERS: Meghan Scarsella and Kevin Kost representing Elmhurst as
the board consists of 4 members from Elmhurst while Villa Park has 3
members this year

APPROVAL OF MINUTES FOR APRIL 27, 2021

A motion to approve the minutes was made by **Gary Schiefer** and seconded by
Charlie Van Slyke. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

None

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

With the changes in our golf environment due to the pandemic, four areas were anticipated to provide 86% of our total facility revenue: greens fees, riding carts, driving range and instruction programs. Dave began his report by clarifying how his bullet points and spreadsheets correlate in presenting this information. Good weather for April has resulted in playable days for the month being above average with year-to-date total number of playable days up 19 days compared to the 5-year average. Consequently, with the opportunity of almost 3 weeks of additional business, year-to-date greens fee and cart revenue through May 23rd is exceeding the 5-year average by \$78,655. The previous 5-year average of total greens fee and cart revenue through May 23rd is \$79,390 vs. the same time period in 2021 the total greens fee and cart revenue is at \$158,045, which is an increase of 100%. The driving range revenue has shown similar results with May revenue through the 23rd up \$5,813 compared to the previous 5-year average and year-to-date up \$11,163 vs. the previous 5-year average. The instruction classes have been in high demand and an additional 18 various classes have resulted in total revenue already exceeding our budget for the year. Jr. Golf Camp is sold out at maximum capacity for the year as wait lists have been closed with the number of participants being decreased to accommodate the pandemic environment. As the IDPH guidelines continue to change and we enter the "Bridge Phase", the number of banquet requests has increased. Currently, we have 18 banquets that have been held or are on the calendar with deposits.

SUPERINTENDENT'S REPORT:

May continues to be unusually dry as our area is experiencing a rare early season drought with near record low rainfall in March, April and so far, May. Consequently, soil moisture has fallen to levels not usually seen before June or July causing many areas of high traffic turf to go dormant. Problems with our irrigation system have taken the majority of our time as we were faced with many repairs as we tried to replenish the moisture deficit. Finally on May 13th, we were able to get the system running at 20% capacity and have been watering as much as possible while trying to restore the system to 100%. Kevin proceeded to update our two major projects beginning with the underground storage tanks. The tanks and additional soil were removed in March with the reports and test results being sent to the IEPA on May 5th. Eagle Environmental then applied for a reimbursement of \$26,320.73 from the LUST Fund and expect to receive a check for that amount in 2022. We had budgeted \$40,000 for replacement of equipment and \$30,000 for the removal and replacement of the UST's from the Capital Purchases but the total cost of the UST's comes to \$37,468.49 due to the unexpected soil contamination. Presently, we are through with this situation until 2022 when the IEPA will likely require ground water samples since ground water was present during the excavation. The next step is to get permits and hire a company to complete the topographical survey and design the tanks. The irrigation system repairs were many including clearing and reattaching the intake pipe to be able to draw water, the gate valve to the creek was broken and had to be removed and both pumps needed new parts which are not available at this time due to shortages.

LETTER TO THE BOARD

Brian McDermott read a letter from our past member, **Tim Sheehan**. Tim served on the board for 2 years and thanked the staff and board for their dedication to making Sugar Creek a valued destination in our community.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through April. **Brian McDermott** reviewed both the revenues and expenditures noting any significant changes in the statement. We are about \$57,000 above last year's revenues and expenditures are similar to last year. Presently, we have a balance of \$62,500 vs. \$36,000 last year. The motion to accept the April Income Statement was made by **Joe Colmone** and seconded by **Charlie Van Slyke**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, June 22 at 6:00 p.m.

ADJOURNMENT

A motion to adjourn was made by **Gary Schiefer** and seconded by **Joe Colmone**. All were in favor. The meeting was adjourned at 6:55 p.m.

Respectfully submitted,