

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

OCTOBER 26, 2021

**Mr. Gola** called the meeting at 6:05 P.M.

PRESENT: Joe Colmone, Greg Gola, Brian McDermott, Meghan Scarsella, Gary Schiefer,  
and Charlie Van Slyke

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent with Jean  
Paprocki, the Recording Secretary

ABSENT: Kevin Kost

ADDITIONS AND/OR CORRECTIONS TO THE Agenda:

Update on the Creek Restoration Project which will be included under Old Business

APPROVAL OF MINUTES FOR SEPTEMBER 28, 2021

A motion to approve the minutes was made by **Gary Schiefer** and seconded by  
**Meghan Scarsella**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

CREEK RESTORATION PROJECT:

**Brian McDermott** informed the Board that the IEPA had approved a grant in the amount of \$612,515.69 for the Creek Restoration Project. This project had been approved by this Board in 2018 and smaller grants have also been approved at earlier dates but were dependent on this larger grant from the IEPA. This new information will be presented to the Parent Bodies and both Parent Bodies will be looking to see if they can accept the grants depending on the timeline and grant requirements. **Meghan Scarsella** asked if this would affect our 2022 proposed budget, and **Brian McDermott** responded that hopefully, the timeline would be extended to impact our 2023 budget.

NEW BUSINESS

MONTHLY MANAGER'S REPORT:

Warmer weather in October has increased playable days to 13 versus the 5-year average of 11 although the year-to-date playable days remain 20 days above the 5-year average mainly due to the warmer weather in the spring months. The month-to-date greens fee and cart revenue through October 24th are up \$17,954 compared to the 5-year average of the same time span. Much of this increase is due to no longer offering the fall discounts in price that were offered in the past. Year-to-date greens fee and cart revenue have exceeded the 5-year average by \$146,000. Driving range revenue mirror the same trends with month-to-date revenues through October 24th up \$3,000 versus the previous 5-year average, and year-to-date driving range revenues \$122,908 compared to the previous 5-year average of \$100,682. These record high

revenues are due to increased traffic which is up from pre-Covid days. Other activities included the Villa Park Kiwanis & Rotary Club night golf outing which had good weather, the Elmhurst Police golf outing, a reunion, a life celebration and several birthdays. Both high golf teams have completed their seasons, and invoices have been sent with \$22,400 due for greens fee and carts and \$1,700 due for use of the driving range.

#### SUPERINTENDENT'S REPORT:

Temperatures in October have been very warm, currently 7° F warmer than average while rainfall has been intermittent but close to average until the heavy rains, that we received on the 24<sup>th</sup> and 25<sup>th</sup> of this month. These warm temperatures and average rain resulted in a flush of growth after the warm and dry conditions in September which presented challenges with the course maintenance. Due to the nice weather much time was devoted to lawn mowing and leaf cleanup, but equipment failures contributed to the time spent as all 3 rough mowers and the tee mower developed mechanical problems. Not all invoices are in yet, but the repair costs from the past two months on these 3 machines will come to approximately \$10,000 in parts and \$5,000 in labor and only the minimum was done to get these units running. Another project was the repair of a major irrigation leak on #7. The repair was to replace an iron "T" fitting. Two other fittings have recently been replaced and we have 31 "T" fittings on our irrigation system. The existing irrigation system is about 25 years old with 25 years considered to be the lifespan of an irrigation system. Water samples for the groundwater study were taken last week but the results are not in yet. When the results are received, the file on the Underground Storage Tanks will be closed and we can start on the next step.

#### APPROVAL OF BUDGET COMPARISON REPORT:

The Board considered the Budget Comparison Report through Period 9. **Brian McDermott** began the presentation by addressing **Joe Colmone** and **Kevin Kost's** question about how we code miscellaneous revenues. The example is the reimbursement for the Underground Storage Tanks so we can code it under that category. The good news is that September revenue is at 93% of the annual budget. Expenses have a lot of ups and downs but the bottom line is that expenses are significantly under budget. The motion to accept the September Income Statement was made by **Charlie Van Slyke** and seconded by **Joe Colmone**. All were in favor and the motion was passed.

#### 2022 BUDGET ADJUSTMENT

Although the Board approved the 2022 Budget on September 28, minor adjustments were necessary resulting in a .5% change in the bottom line as it changed from \$58,588 to \$51,393. The summary of these corrections includes wages increasing by \$5,000 as we will use inhouse staff to clean the clubhouse instead of contracting outside services. This also resulted in a decrease in contractual services by \$13,700 as we eliminate the cleaning service. Supplies will also increase by \$2,165 and capital expenses are increasing by \$14,000 as we upgrade the clubhouse and those are considered capital assets. The motion to accept the amended 2022 budget was made by **Gary Schifer** and seconded by **Meghan Scarsella**. All were in favor and the motion was approved. Next the amended budget will be sent to the Parent bodies for their approval.

**NEXT MEETING**

The next meeting will be scheduled for Tuesday, November 23<sup>rd</sup> at 6:00 p.m.

**ADJOURNMENT**

A motion to adjourn was made by **Charlie Van Slyke** and seconded by **Greg Gola**. All were in favor. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,