

SUGAR CREEK ADMINISTRATIVE BOARD MINUTES

NOVEMBER 22, 2022

Mr. McDermott called the meeting at 6:01 P.M.

PRESENT: Joe Colmone, Greg Gola, Kent Johnson, Kevin Kost, Brian McDermott, Gary Schiefer,
and Meghan Scarsella

ALSO PRESENT: Dave Anderson, Manager, Kevin Goss, Superintendent and Jean Paprocki, the
Recording Secretary

ADDITIONS AND/OR CORRECTIONS FOR AGENDA:

Gary Schiefer will be moving and leaving the Board. All thanked him for his
participation.

APPROVAL OF MINUTES FOR OCTOBER 25, 2022

A motion to approve the minutes for October 25, 2022 was made by **Gary Schiefer**
and seconded by **Joe Colmone**. All were in favor and the motion was passed.

PUBLIC PARTICIPATION:

None

OLD BUSINESS

RESTORATION PLAN UPDATE:

Kevin Goss presented a slide show to illustrate how the restoration plan is progressing. The steel walls have been removed along with the dam area. There isn't much water left in the creek with only about 6 inches in places. The dry weather has been advantageous for the large equipment. One area near the pump house is almost done although not finalized. The pond area will be worked on next as they remove the silt. They are still exploring alternatives as to how to dispose of the soil. One alternative is to dig a hole, remove the good soil and replace it with pond soil and ship the good soil offsite. If any changes need to be considered that are above the project total cost, then this Board would have a special meeting. **Brian McDermott** thanked everyone for their participation on the ground breaking celebration when all the Boards along with the granting agencies could actually see the actual project.

NEW BUSINESS

MONTHLY MANAGER'S REPORT

With the golf course being closed in October, the number of playable days has even been affected more significantly with 29 fewer days when compared to last year with a record year of 178 days. However, comparing this year's average number of rounds per playable day versus last year, we have 14 more rounds, cart rentals have also increased per playable day with 107 cart rentals versus 90 carts in 2021. Consequently, the average greens fees and cart rentals per playable day show an increase of \$550.00 versus last year. The driving range had another record year due to more baskets being sold and a rate increase. Ultimately, all of the increases

in all areas have kept the loss of revenue significantly less despite the fewer playable days. The Willowbrook boys and girls, York girls and Nazareth golf teams have completed their golf season with all revenue for driving range usage and greens fees tracked and invoiced. Total revenues came to \$24,000 which has been paid and will be posted on the Income Statement for November. Looking at the individual revenue streams from the year-end amended budget that was approved at the September meeting, most areas showed an increase with only 4 areas showing decreases resulting in our year-end revenue exceeding our projections by \$16,490.

SUPERINTENDENT'S REPORT:

November's weather has been unusual with the first half unusually warm and the second half unusually cold. The first measurable snow was on the 15th with only about 1- 2 inches of snow. The future forecast looks warm. Although the course is closed, routine maintenance is still required although not as frequent. Other projects involved winterizing the irrigation system, removing several weed trees in the project area, and then working on different modifications for the project. These included locating and capping off irrigation pipe on the 4th hole and installing 12" gate valve on pumphouse inlet pipe. Projects coming up next week are replacing our existing overhead lines to underground, excavating irrigation line on the 3rd hole and adding gate valves, while the contractor continues grading slopes, installing rock toe and creating stream channel.

APPROVAL OF BUDGET COMPARISON REPORT

The Board considered the Budget Comparison Report through Period 10 beginning with **Brian Mc Dermott** highlighting the changes to the amended budget. Several changes in revenue included increases in programs which were doing well, the sale of the house and the addition of the operating transfers from Villa Park and the Elmhurst Park District. The operating transfers of \$368,000 brings us closer to budget. Changes in expenses include the 40% cost of the restoration project to be in this year's budget, and increases in part-time salaries, consulting fees, golf range supplies, and equipment rental primarily for tree removal. The motion to accept the October Income Statement was made by **Meghan Scarsella** and seconded by **Greg Gola**. All were in favor and the motion was passed.

NEXT MEETING

The next meeting will be scheduled for Tuesday, March 28, 2023 at 6:00 p.m. with the option for an emergency meeting open if necessary.

ADJOURNMENT

A motion to adjourn was made by **Gary Schiefer** and seconded by **Meghan Scarsella** and all were in favor. The meeting was adjourned at 6:48 p.m.

Respectfully submitted,